

1                                   **THE REGULAR MEETING**  
2                                   **OF THE**  
3                                   **BOARD OF DIRECTORS**  
4                                   **TRABUCO CANYON WATER DISTRICT**  
5                                   **NOVEMBER 16, 2011**

6   The Regular Meeting of the Board of Directors of the Trabuco Canyon Water District (TCWD)  
7   was called to order by President Safranski at 7:01 p.m. at Trabuco Canyon Water District's  
8   office located at 32003 Dove Canyon Drive, Trabuco Canyon, California. Teresa Teichman,  
9   Secretary to the Board of Directors, recorded and transcribed the minutes thereof.

10   **DIRECTORS PRESENT**

11   Mike Safranski, President  
12   Ed Mandich, Vice President  
13   Glenn Acosta, Director  
14   Jim Haselton, Director

15   **STAFF PRESENT**

16   Don Chadd, General Manager  
17   Hector Ruiz, District Engineer  
18   Teresa Teichman, Secretary to the Board of Directors  
19   Michael Perea, Special Projects Manager  
20   Karen Warner, Accounting Supervisor

21   **PUBLIC PRESENT**

22   There were two members of the public present.

23   **PLEDGE OF ALLEGIANCE**

24   President Safranski led the Board and staff in the pledge of allegiance.

25   **VISITOR COMMENTS**

26   There were no visitor comments.

27   **ORAL COMMUNICATION**

28   There were no oral comments.

1 **DIRECTOR'S COMMENTS**

2 There were no Director comments

3 **REPORT FROM THE GENERAL MANAGER**

4 Mr. Don Chadd, General Manager, stated Director Haselton will arrive a few minutes late  
5 this evening. Mr. Chadd also advised Director Disston contacted him two days ago to advise he  
6 would not be available to attend tonight's Board meeting.

7 **ITEMS TOO LATE TO BE AGENDIZED**

8 There were no items too late to be agendized.

9 **CONSENT CALENDAR**

10 President Safranski announced that all matters under the Consent Calendar would be  
11 approved by one motion unless a Board Member requests a separate action on a specific item.

12 **ACTION CALENDAR**

13  
14 President Safranski stated that the General Manager and staff had reviewed all matters  
15 under the Action Calendar prior to the Board's consideration.

16 **MOTION:** A motion was made by Director Acosta and seconded by Vice President  
17 Mandich to approve the Consent Calendar, Item Nos. 1A through 1E as  
18 presented. The motion carried 3-0 with Directors Disston and Haselton  
19 absent.

20 **ADMINISTRATIVE MATTERS**

21 **ITEM NO. 1F DISCUSSION AND POSSIBLE ACTION REGARDING**  
22 **COMMITTEE MEMBER APPOINTMENTS**

23 Mr. Chadd addressed this item stating Director Disston has advised it is becoming  
24 increasingly difficult to meet SOCWA's meeting timelines and schedules, as required of him as a  
25 SOCWA Director, due to the demands of both his personal and professional life.

26 Mr. Chadd stated, if it is the pleasure of the board, that each Director advise the Board  
27 Secretary, Mrs. Teichman, of their interest in committee member appointments along with  
28 thoughts on TCWD Board President and Vice President nominations.

1 Mr. Chadd recommends agendaizing this information for the December 21, 2011 board  
2 meeting due to the fact that annual committee and officer assignments are scheduled to occur at  
3 the time of the December Regular Board meeting. Mr. Chadd stated Mrs. Teichman will create  
4 an interest spreadsheet, based on the information provided by each Director.

5 President Safranski advised he is currently serving his second term as TCWD Board  
6 President and recommends Vice President Mandich for the position for 2012.

7 Discussion occurred relating to TCWD Director attendance at the December, 2011  
8 SOCWA meeting. Director Mandich will attend the December 1, 2011 SOCWA Committee  
9 meeting.

10 The Board received and filed the information. No action taken.

11  
12 **ITEM NO. 1G CONSIDERATION AND POSSIBLE ACTION REGARDING**  
13 **FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE**  
14 **PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

15 Mr. Michael Perea, Special Project Manager, advised the Board approved and adopted  
16 Resolution No. 2011-1160 at the time of the August 2011 Regular Board Meeting. Mr. Perea  
17 further advised the Resolution template, which Cal-Pers provided and requires TCWD utilize for  
18 Resolution No. 2011-1160, only addressed Director benefits, not those of TCWD employees.

19 Mr. Perea advised the attached Resolution No. 2011-1163 will provide the same approved  
20 benchmark amount of \$1,368.09, per employee, and will satisfy the procedural requirements of  
21 Cal-Pers for TCWD Employees.

22 **MOTION:** A motion was made by Director Acosta and seconded by Vice President  
23 Mandich to move with Staff recommendation and to approve and adopt  
24 Resolution No. 2011-1163. The motion carried 3-0 with Directors Disston  
and Haselton absent.

25 **ENGINEERING MATTERS**

26  
27 Director Haselton arrived at 7:14 p.m.  
28

1 **ITEM NO. 1H STATUS UPDATE AND POSSIBLE ACTION RELATING TO**  
2 **STORM DAMAGE**

3 Mr. Hector Ruiz, District Engineer, distributed a spreadsheet which delineated each  
4 project that has been approved by FEMA, as it relates to the damage from the December 2010  
5 and January 2011 storms.

6 Mr. Ruiz referenced that TCWD has received approval from Cal-FEMA as it relates to  
7 the appeal of, project WSP6, the 16-inch Serrano Creek crossing. Mr. Ruiz advised he will be  
8 moving forward in preparation for the project to begin. Mr. Ruiz anticipates a one-year timeline  
9 for completion of the project.

10 President Safranski inquired as to what dollar amount or percentage of exposure there  
11 would be to the District. Mr. Ruiz replied 10 to 15 percent of the project cost.

12 President Safranski and Director Acosta both complemented Mr. Ruiz and TCWD staff  
13 for their efforts and success in completing all regulatory and procedural requirements and  
14 timelines which resulted in reimbursements of approximately 2.5 million dollars of mandatory  
15 repairs.

16 Mr. Ruiz advised project WSP2, Rose Canyon 8-inch Creek crossing, began today and is  
17 anticipated to be completed within one week.

18 Discussion occurred related to the reconfiguration of the Tick Pump Station along with  
19 discussion of alternate route and options for TCWD to receive water, should the need arise,  
20 during the WSP6 project.

21 The information was received and filed. No action necessary.

22  
23 **ITEM NO. 1I STATUS UPDATE AND POSSIBLE ACTION RELATING TO**  
24 **BAKER WATER TREATMENT PLANT**

25 Mr. Ruiz advised the design firm for the Baker Water Treatment Plant (BWTP) has  
26 completed the 100 percent design proposal which includes Variance 4 scope of work.

27 Mr. Chadd stated as he has met with TCWD Board of Directors, individually and  
28 collectively, at monthly general manager meetings, along with committee and board meeting, he

1 has not detected an interest in off-ramp strategies as it relates to the Go, No-Go option each  
2 agency has at certain timelines throughout the project. Mr. Chadd stated, if that is the sentiment  
3 of the Board, he will engage in serious funding agreement discussions. Mr. Chadd stated he will  
4 schedule discussions with the Irvine Ranch Water District (IRWD) as terms appear to be  
5 favorable.

6 The information was received and filed. No action necessary.

### 7 8 **FINANCIAL MATTERS**

#### 9 **ITEM NO. 1J DISCUSSION AND POSSIBLE ACTION RELATING TO REVIEW** 10 **AND POTENTIAL ADJUSTMENT OF SEWER SERVICE FEES**

11 Mr. Chadd advised that he anticipates bringing information to the Board in January 2012  
12 relating to costs and a possible implementation schedule regarding sewer service zones within  
13 the District along with the cost to TCWD to provide sewer services to each zone.

14 The Board received and filed the information. No action taken.

#### 15 16 **ITEM NO. 1K DISCUSSION AND POSSIBLE ACTION REGARDING THE FINES** 17 **IMPOSED BY THE SAN DIEGO REGIONAL WATER QUALITY** 18 **CONTROL BOARD ON THE SANTA MARGARITA WATER** 19 **DISTRICT RELATING TO THE 2010 SEWAGE SPILL**

20 Mr. Ruiz provided a copy of the Settlement Agreement which was issued from the San  
21 Diego Regional Water Quality Control Board on September 14, 2011. Mr. Ruiz advised he has  
22 not received formal or informal communication from SMWD as it relates to TCWD's percentage  
23 portion of the fine, however; SMWD did invoice TCWD.

24 Mr. Ruiz advised he has had informal discussions with IRWD verifying TCWD flows  
25 diverted to IRWD during the time of SMWD sewage incident. Mr. Ruiz advised SMWD has  
26 indicated TCWD has a 7% responsibility. Mr. Ruiz anticipates having more detailed information  
27 at the time of the next board meeting.

### 28 **LEGISLATIVE MATTERS**

1                   **ITEM NO. 1L     DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL**  
2                                   **GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL**  
3                                   **ITEMS**

4                   Mr. Chadd provided information to each Director from ACWA HBA relating to  
5 nomination for an open unexpired position on the ACWA HBA Board.

6                   Mr. Chadd discussed information relating to Assembly Bill 32; Global Warming  
7 Solutions Act and the impact to MET and MWDOC which will impact charges to TCWD from  
8 these two entities. Mr. Chadd stated he will attempt to explain this information in an upcoming  
9 issue of TCWD's On-Tap.

10                  Discussion occurred relating to legislature processes.

11                  Director Acosta provided a recap of the November 3, 2011 Elected Officials Forum at  
12 MWDOC.

13                  The Board received and filed the information. No action taken.

14                   **1M.     DISCUSSION AND POSSIBLE ACTION RELATING TO INDEPENDENT**  
15                                   **SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) MEMBERSHIP DUES**  
16                                   **FOR 2012**

17                  Mr. Chadd provided information in support of the ISDOC \$200 membership fee and the  
18 importance of the Orange County Council of Governments to special districts.

19                  **MOTION:**     A motion was made by Director Acosta and seconded by Director  
20                                   Haselton to move with Staff recommendation and to approve and adopt  
21                                   Resolution No. 2011-1163. The motion carried 4-0 with Director Disston  
22                                   absent.

23                                   **END ACTION CALENDAR**

24                                   **OTHER MATTERS**

25                  Mr. Chadd stated the Board may want to consider going dark one month, possibly during  
26 the holiday season, if action calendar allows.

27                   **ADDITIONAL DIRECTORS' COMMENTS**

28                  President Safranski and Director Acosta expressed holiday sentiments to Staff and Board.

1 **ADDITIONAL GENERAL MANAGER COMMENTS**

2 Mr. Chadd recognized two members of the public, who arrived after public comments  
3 were announced, and had a question.

4 Mr. Bruce Conn inquired as to the difference in billing units TCWD accesses to water  
5 consumption in the Portola Hills community as compared to the remainder of the district. Mr.  
6 Chadd stated the actual commodity water used in that community is supplied by IRWD.  
7

8 Mrs. Gloria Sefton had a question as it relates to Exhibit A from the public notice  
9 provided to customers in October, 2011 relating to water rate increase effective January 1, 2012.  
10 Mrs. Sefton's question relating to the five cent increase within each billing unit tier.

11 **ADJOURNMENT**

12 At 7:42 p.m. President Safranski adjourned the November 16, 2011 Regular Board  
13 Meeting.  
14

15 Respectfully Submitted,

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18 \_\_\_\_\_  
19 Teresa Teichman  
20 Secretary to the Board of Directors  
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